Maracas St. Joseph

Acono Road

Tel No. 696-1152/379-1323

Dear Sir/ Madam,

I have just completed my last year of high school, at El Dorado West Secondary with seven subjects for which the results are pending. I would like to work for your company because, it is a reputable organization, where I can improve my knowledge, skills and help to increase productivity in your business.

If there are any suitable vacancies available, I would like to be considered for the post.

I am courteous and able to multitask and work under pressure. I promise to work in the interest of your firm.

I attached a resume and I’m available for an interview at any time convenient to you, hoping for a favorable reply,

Yours faithfully

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Rochelle Abelto

**Rochelle Abelto**

Acono Road Maracas St. Joseph

Phone: 379-1323/696-1152

Email: Rochelleabelto34@gmail.com

**Career Objectives**

To work in a hospitable industry, and to gain work experience.

**Education and Training**

(Results are pending)

May-June 2017 CXC General Proficiency in:

* English language
* Mathematics
* Social studies
* Principle of Business
* Principle of Accounts
* Home Management
* Integrated Science

**Employment record**

June 2017- experience casher at Full Stop Convenient Store Barataria.

**Any other information**

* Served as the school prefect for two years
* President of the Environmental Club